

Syllabus Connect Pilot at FIT



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Sandbox System

Concourse. FIT's Online Syllabus Solution.

Welcome to Concourse at the Fashion Institute of Technology. If this is your first time using Concourse, please sign up for an account. If you already have a Concourse account, feel free to log in on the right.

Access to Concourse is made possible through FIT's Center for Excellence in Teaching. For more information about Concourse, contact Jeffrey Riman at jeffrey_riman@fitnyc.edu.

Email

Password

Login

[Sign up!](#)

| [Forgot password?](#)

Each Year at FIT...

- There are about 6,000 course sections taught. About 670,000 pages!
- Each needs a syllabus uniquely tuned to the meeting time and faculty preferences.
- Syllabi across course sections are not always consistent where they need to be nor up to date.
- It's a challenge to manage especially when 75% of the faculty are part-time and not always accessible.

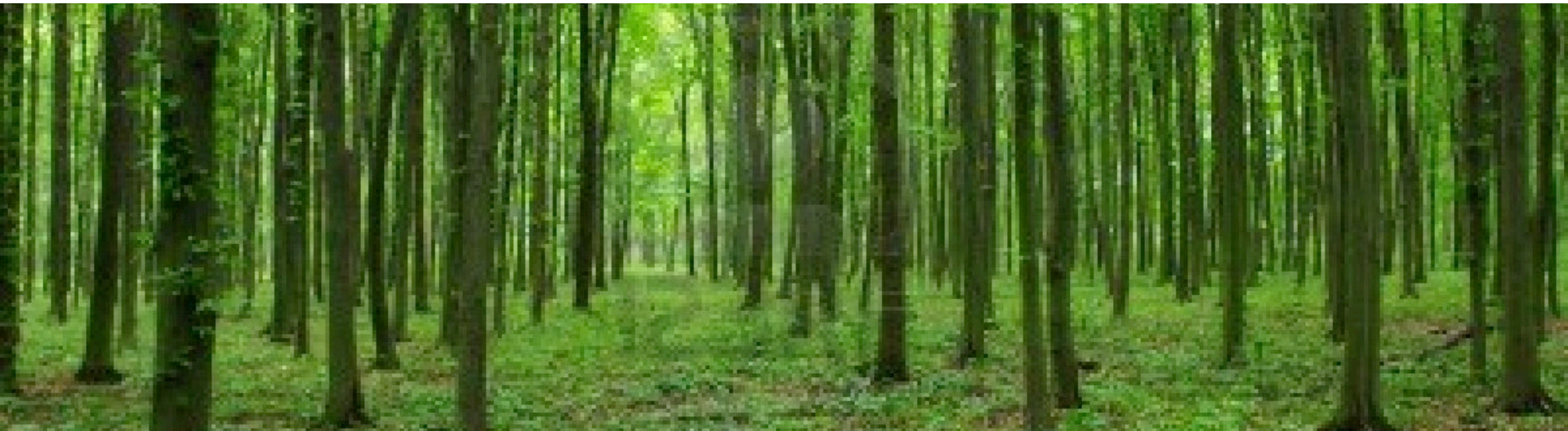
Concourse is a Solution

- It's **digital** and can be shared across all internet platforms or person to person
- It's a **system** we can scaffold up. It **integrates** with Blackboard, Banner, Course Leaf and our FIT authentication systems ultimately becoming seamless!
- **It's alive:** Faculty can update parts of the syllabus to reflect important changes in schedule or assignments that will update immediately.



It's a Sustainable Practice

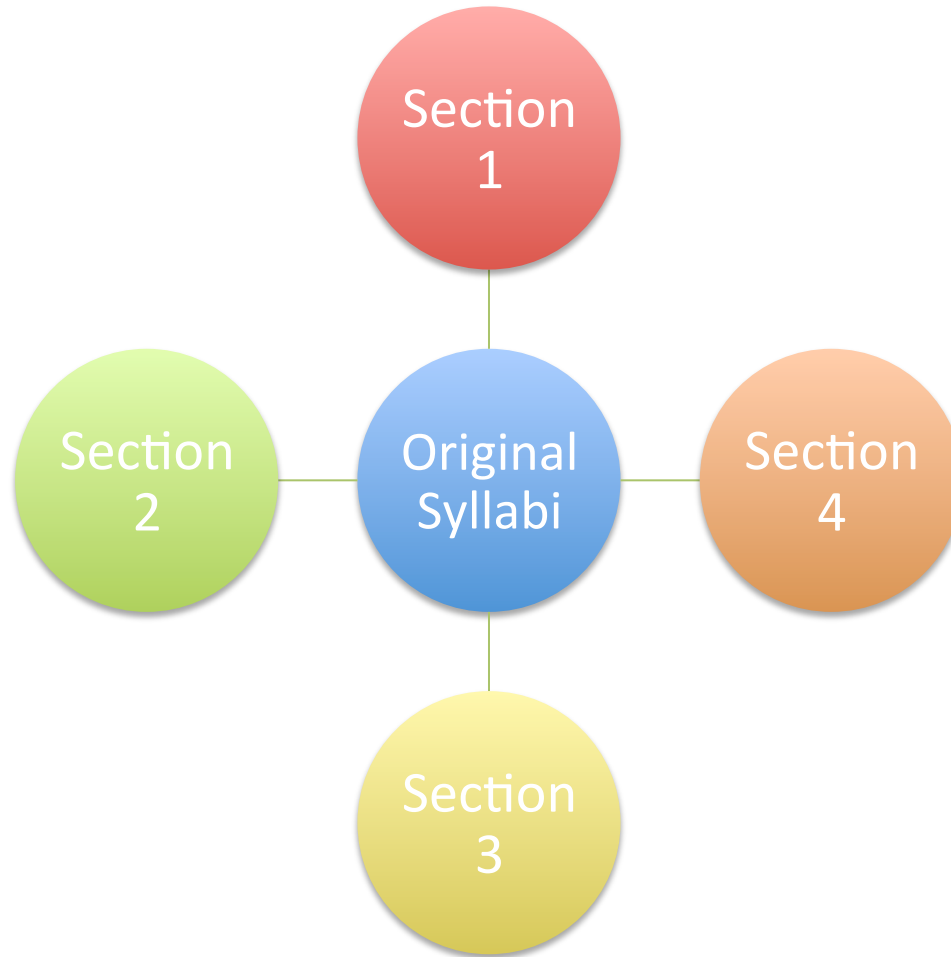
- Its sustainably responsible! Less trees and polluting chemicals infused into pulp to make paper if our efforts are successful.
- Special thanks to the **President's FIT Sustainability Council** for funding this pilot!



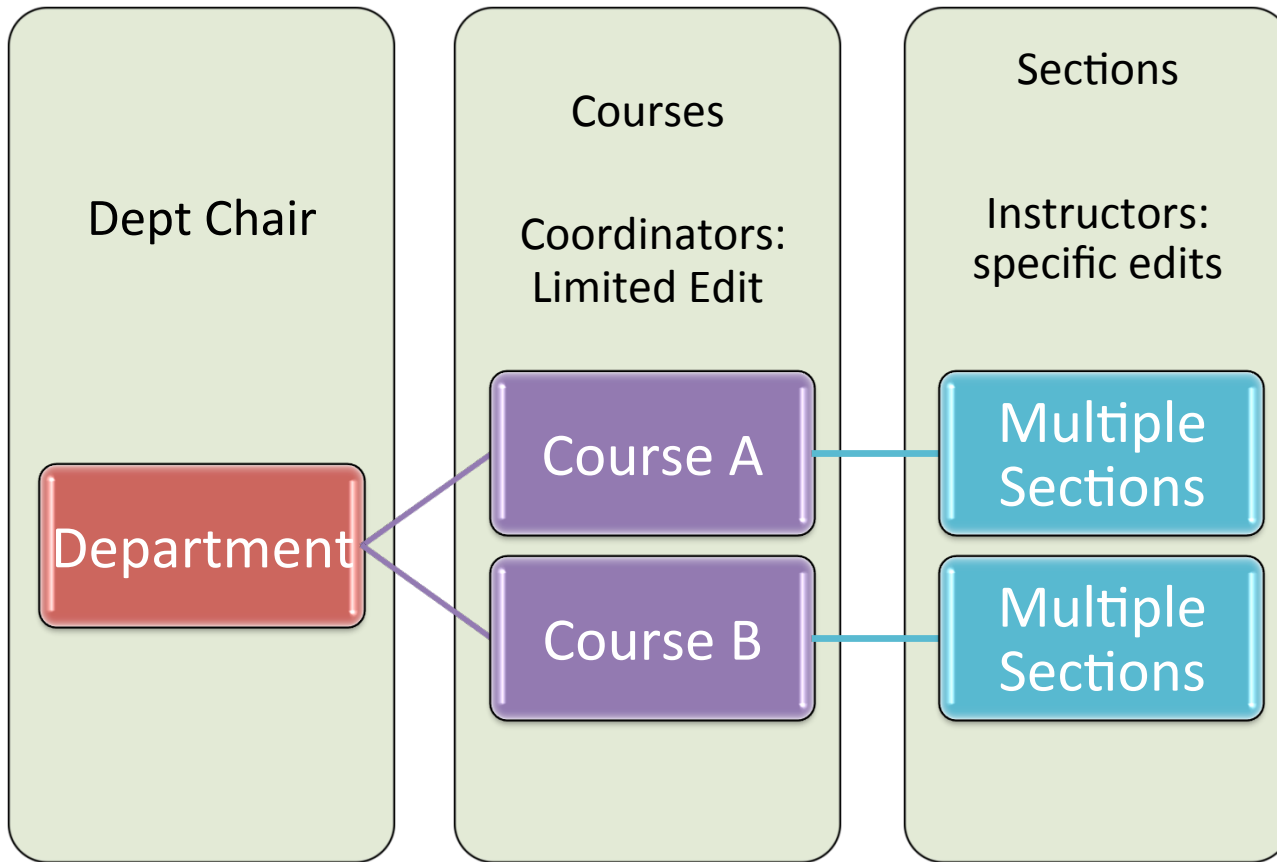
Why Create Digital Syllabi at FIT?

- Improve consistency throughout the curriculum across sections and at all levels.
- Protect content that should not be changed while allowing for academic freedom to alter specific areas of the syllabus.
- Ensure that FIT services and standards are uniformly available to our students.
- Its easy....for the most part.

Create, Manage and Share and Edit Syllabi



Department View



Editorial Management of Permissions

View = Individuals accessing the system can view this item's content but cannot edit items (V)

View + Edit = Individuals accessing the system can both view and edit this item's content (V+E)

None = Individuals accessing the system cannot view or edit this item's content (N)

Item Category	Managers	Developers	Assistants	Instructors	Students	Guests	Public
Meeting Times	V+E	V+E		V+E	V	V	N
Contact Information	V+E	V+E		V+E	V	V	N
Description	V+E	V+E		V	V	V	V
Objectives	V+E	V+E		V	V	V	V
Outcomes	V+E	V+E		V	V	V	V
Materials	V+E	V+E		V+E	V	V	V
Course Policies	V+E	V+E		V+E	V	V	V
Deliverables	V+E	V+E		V+E	V	V	N
Evaluation	V+E	V+E		V+E	V	V	N
Institutional Policies	V	V+E		V	V	V	N
Schedule	V+E	V+E		V+E	V	V	N
Additional Items	V+E	V+E		V+E	V	V	N

Manager = Chair

Developer = high level institution management

Pilot Phase One Milestones

- **November:** Introduce pilot faculty to Concourse and provide support to practice building syllabus templates.
 - Train in sandbox environment
- **December:** Migrate to production environment, refine syllabi for sharing with students during Winterim and Spring 15.
- **February:** Focus groups review and provide feedback assessing product potential at FIT

Phase Two Considerations

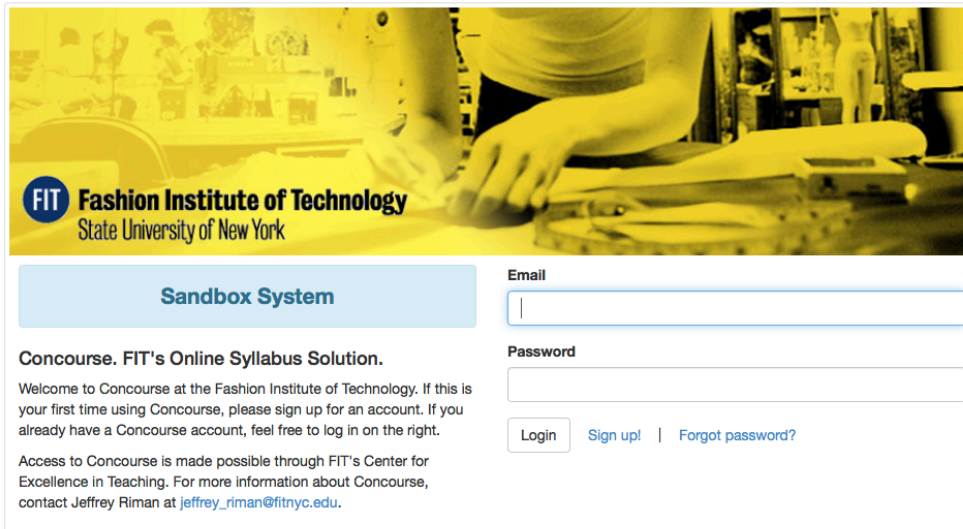
- Departments discuss strategic deployment opportunities.
- Institutional planning and support for integration from, among many:
 - Deans and Departments
 - Information Technology
 - Writing Studio
 - Library
 - FITABLE
 - Advisement
- Get more faculty involved

Accounts have been created for you

- Login:

<https://sandbox-fitnyc.campusconcourse.com/login>

- User Name: Your FIT email.
- Password: `firstname_lastname`.



FIT Fashion Institute of Technology
State University of New York

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Email


Password

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Choose Create


Concourse  Report

View Manage Register **Create** Report



How would you like to create this course?

-  [Clone a course](#)
-  [Create a new structured course](#)



Fill out the form

View Manage Register **Create**

Required Information

Course Title	<input type="text"/>
	(e.g. Organic Chemistry)
Campus	FIT New York City
Department	▼ - Select - Academic Skills Accessories Design Advertising & Mktg. Comm Art History & Museum Professions Art Mkt. Principles & Prac. Communication Design Computer Graphics Cosmetics & Fragrance Cosmetics & Fragrance Mktg. Direct & Interactive Mktg. Educational Skills
Start Date	
End Date	
Sections	

Click on Syllabus and Choose Edit


You are using a Concourse sandbox. Visit the [production system](#).

Concourse Report Admin Account

Syllabus Files Info Audit

- View
- Edit
- Import
- Print

FASHION INSTITUTE OF TECHNOLOGY • FIT NEW YORK CITY • ART & DESIGN • FASHION DESIGN-ART

 **Fashion Institute of Technology** **TEST COURSE**
2014 Section 1 01/19/2015 to 05/18/2015 Modified 10/29/2014

MEETING TIMES

yjtskytskytsjts

Use the dashboard on the left to add and edit content

The screenshot shows the Concourse interface for a course. At the top, there is a navigation bar with 'Concourse' on the left, and 'Report', 'Admin', and 'Account' on the right. A search bar is also present. Below this is a secondary navigation bar with 'Syllabus', 'Files', 'Info', and 'Audit' tabs, and 'Test Course' on the far right. The main content area is divided into two sections. The first section, titled 'FASHION INSTITUTE OF TECHNOLOGY • FIT NEW YORK CITY • ART & DESIGN • FASHION DESIGN-ART', features the FIT logo and the course title 'TEST COURSE'. Below the title, it displays '2014 Section 1 01/19/2015 to 05/18/2015 Modified 10/29/2014'. The second section is titled 'MEETING TIMES' and contains the text 'yjtskytskytsjts'. On the left side, a dark blue sidebar contains a 'top' link and a list of actions, each with a green plus icon: 'Add Contact Information', 'Add Description', 'Add Objectives', 'Add Outcomes', 'Add Materials', 'Add Deliverables', 'Add Evaluation', 'Add Course Policies', 'Add Institutional Policies', 'Add Additional Items', and 'Add Schedule'. A blue arrow points from the 'Add Evaluation' option in the sidebar to the 'MEETING TIMES' section of the course page.

Concourse

Report Admin Account Search

Syllabus Files Info Audit Test Course

FASHION INSTITUTE OF TECHNOLOGY • FIT NEW YORK CITY • ART & DESIGN • FASHION DESIGN-ART

FIT Fashion Institute of Technology **TEST COURSE**
2014 Section 1 01/19/2015 to 05/18/2015 Modified 10/29/2014

MEETING TIMES
yjtskytskytsjts

top ⚠

- Add Contact Information +
- Add Description +
- Add Objectives +
- Add Outcomes +
- Add Materials +
- Add Deliverables +
- Add Evaluation +
- Add Course Policies +
- Add Institutional Policies +
- Add Additional Items +
- Add Schedule +

top ⚠ ❌

- Add Meeting Time +

Paste content into each section

The screenshot displays the 'Edit Item: Description' interface in the Concourse system. The interface is divided into three main sections, each with a rich text editor:

- Description:** The top section, featuring a toolbar with options for bold (B), italic (I), underline (U), text color (A), text alignment (left, center, right), list creation (bulleted, numbered), link, unlink, table, and image insertion.
- Requisites:** The middle section, which also includes a rich text editor with the same toolbar as the Description section.
- Notes:** The bottom section, featuring a rich text editor with the same toolbar as the other sections.

The background shows the Concourse navigation menu on the left with options like 'Add Contact Information', 'Add Description', 'Add Objectives', 'Add Outcomes', 'Add Materials', 'Add Deliverables', 'Add Evaluation', 'Add Course Policies', 'Add Institutional Policies', 'Add Additional Items', and 'Add Schedule'. The right side of the background shows a search bar and a 'Test Course' section with a date 'modified 10/29/2014'.



**Fashion Institute
of Technology**

PK313 ADVANCED PACKAGING DESIGN I PK324 PACKAGING BRAND DEVELOPMENT 313

2014 Section 300 08/26/2014 to 12/18/2014 Modified 10/21/2014

MEETING TIMES

Lecture hours 3: Tuesdays 9-11:40

Studio Hours 6: Thursdays 9-11:40

CONTACT INFORMATION

Instructors: Sandra Krasovec and Marianne Klimchuk

Office: D325

Associate Professor Sandra Krasovec: Packaging Design Department – D325 Phone: 212-217-5703, Email: Sandra_krasovec@fitnyc.edu

Professor Marianne Rosner Klimchuk: Packaging Design Department – D325 Phone: 212-217-5702 Email: marianne_klimchuk@fitnyc.edu

Office Hours:

Wednesday, Friday, 2:00 PM to 3:30 PM, D325

DESCRIPTION

This combined course introduces first semester packaging design majors to the *packaging design process* through creative problem solving using realistic projects in food and beverage and other consumer products categories. Lectures, discussions and research will develop the student's knowledge to the process of packaging design.

The studio environment is central to an education in packaging design. Students will explore the packaging design methodology and discover techniques and approaches that form their individual design process. Exploration of the brand design development from design strategy, typographic identity and concept development are all explored in the studio. Students learn to conceptualize and implement the branding process quickly and effectively.

Click on Info to Share or Embed.

Section
1

Links
Public - [Preview](#)

https://sandbox-fitnyc.campusconcourse.com/view_syllabus?course_id=8&public_mode=1

Embed

`<iframe width="1024" height="768" src="https://sandbox-fitnyc.campusconcourse.com/view_syllabus"`

iCalendar

Group

https://sandbox-fitnyc.campusconcourse.com/icalendar?course_id=8&group_id=51

For an appointment Contact
jeffrey_riman@fitnyc.edu

Thanks !